

HOW TO REDIRECT YOUR UPV/EHU MAIL TO YOUR PERSONAL ACCOUNT

To redirect your UPV/EHU mail to another account, please follow the steps below:

1. Enter your **UPV/EHU email account** using the **LDAP code** that you have been given (www.ehu.eus/correow)



2. Place the cursor over the **tools icon**. From the drop-down menu, please select: **options > filters**



3. Click on **“filter options”**. Select the **“forward”** option from the **“existing rules”** list.



4. Write the address to which you would like your emails sent, and click on **“Save”**.

